

IN THE MAGISTRATE COURT OF \_\_\_\_\_ COUNTY  
STATE OF GEORGIA

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Plaintiff(s)

vs.

Civil Action No. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Defendant(s)  
\_\_\_\_\_  
Telephone

**STATEMENT OF CLAIM**

Suit on a Note       Suit on Account       Other \_\_\_\_\_

1. The Court has jurisdiction over the Defendant because:  the Defendant is a resident of \_\_\_\_\_ County; or  other (please specify) \_\_\_\_\_.

2. Plaintiff claims the Defendant is indebted to the Plaintiff as follows:

3. That said claim is in the amount of \$ \_\_\_\_\_ principal, \$ \_\_\_\_\_ interest, plus \$ \_\_\_\_\_ costs to date; and all future costs of this suit.

**State of Georgia, \_\_\_\_\_ County:**

\_\_\_\_\_ being duly sworn on oath, says the foregoing is a just and true statement of the amount owing by defendant to plaintiff, exclusive of all set-offs and just grounds of defense.

Sworn and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Plaintiff or Agent

\_\_\_\_\_  
(If agent - title or capacity)

\_\_\_\_\_  
Notary Public, Deputy Clerk

\_\_\_\_\_  
Phone No.

**NOTICE AND SUMMONS**

TO: \_\_\_\_\_  
\_\_\_\_\_

You are hereby notified that the above-named plaintiff has made a claim and is requesting judgment against you in the sum shown by the foregoing statement. YOU ARE REQUIRED TO FILE OR PRESENT AN ANSWER TO THIS CLAIM WITHIN 30 DAYS AFTER SERVICE OF THIS CLAIM UPON YOU. IF YOU DO NOT ANSWER, JUDGMENT BY DEFAULT WILL BE ENTERED AGAINST YOU. YOUR ANSWER MAY BE FILED IN WRITING OR MAY BE GIVEN ORALLY TO THE JUDGE, BUT ONLY IN OPEN COURT IN PERSON WITHIN THE 30 DAY PERIOD. NO TELEPHONE ANSWERS ARE PERMITTED. The court will hold a hearing upon this claim at the \_\_\_\_\_ County Courthouse, \_\_\_\_\_, Georgia, at a time to be set after your answer is filed. You may come with or without an attorney. If you have witnesses, books, receipts, or other writings bearing on this claim, you should bring them with you at the time of the hearing. If you wish to have witnesses subpoenaed, see the court at once for assistance. If you have a claim against the plaintiff, you should notify the court and file a written answer and counterclaim immediately. If you admit the claim but desire additional time to pay, you must come to the hearing in person and state the circumstances to the court.

Filed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Magistrate or Deputy Clerk, \_\_\_\_\_ County, Georgia